SENIOR COLLEGE ADMISSIONS CHECKLIST

❐ Finalize prospective college list
(6-7 Reach, 5-6 Match, 2-3 Safety Schools)

❐ Create personal account at www.commonapp.org by August 1st.

❐ Identify and complete college supplements for all prospective colleges found on www.commonapp.org.

❐ Check application deadlines

❐ Complete student profile

❐ Complete teacher recommendation cover letters

❐ Submit teacher recommendation cover letters, student profile and, if necessary, teacher evaluation forms

❐ Contact colleges/universities for campus tour dates and to schedule interviews at as many of your prospective colleges and universities as possible

❐ Register for all necessary college admissions examinations (SAT, SAT II Subject Tests and ACTs)

❐ Complete Personal Statement

❐ Complete supplemental essays/short answers responses

❐ Complete and Submit Part One of College Applications (SUNYs, Ivy League schools and competitive colleges) with application fees or, if applicable, application fee waivers

❐ Complete and submit college applications (general information, short answers, personal statement, supplements, financial aid verification forms) by mid December (or early to mid November if applying Early Decision or Early Action)

❐ Complete and submit CSS Profile, FAFSA and, if necessary, IDOC by December 15th

❐ Formally request counselor report or recommendation from college advisor; request copies of transcript from school manager

❐ Research, complete and submit at least 20 private and college-based scholarship applications

❐ Contact all prospective colleges to verify that your application has been received and is complete by late January

❐ Contact all prospective colleges' financial aid offices to verify that all of your financial aid information has been received by mid February

❐ Visit (and revisit) all schools you are admitted to in the spring before making your final decision

❐ Review financial aid awards from your prospective colleges/universities to compare packages; if necessary, make financial aid appeals where applicable

❐ If necessary, write a letter to wait-listed schools and update your student profile, showing your continued interest in the college or university and emphasizing your senior CAS experiences + projects, IB Diploma or certificate candidate status and strong senior year academic performance

❐ Submit payment to commit to your college of choice by May 1st

❐ Submit final school report request to college advisor by June 16th